### SERVICE AGREEMENT

#### Concluded between

on the one hand the B.A.C.E.E. Kft (briefly referred to as Service provider), resident at HU-1013 Budapest, Feszty Arpad u. 2, represented by Managing Director and on the other hand the Institute of Banking Education of the National Bank of Slovakia, n. o. (Briefly referred to as Customer), resident at Drieňová 1081/31, 821 01, Bratislava - Ružinov, Slovakia, represented by Director on the following conditions:

# Article 1: Subject of the Agreement

Consulting and support services provided by the Service Provider related to the management and execution of the 7th International Anti-Money Laundering and Compliance Conference: Fighting Financial Crime (10-11 December 2019, Bratislava) organised by the parties.

## Article 2: Services provided by the Service Provider:

- Pre-conference support:
  - Discussing with the Customer:
    - the Agenda of the Conference
    - list of possible speakers
    - list of possible sponsors
    - list of possible participants
  - Contacting
    - possible speakers
    - possible sponsors
    - possible participants
  - Participants' registration and sharing participants' details with Customer for invoicing
  - Preparation of the Conference brochure and flag
  - Conference website support
  - Pre-conference site visit, checking of the conference room's and venue's equipment
  - Sharing the List of Participants with Customer 5 working days before the event
- on the spot support in event management and execution, including:
  - Conference website support
  - Delegate registration
  - Conference chairman and moderator activity
  - Hostess service during the whole conference
  - Handling of the technical support during the whole conference
  - Meetings organisation with conference partners and potential future partners
  - o Collection and evaluation of feedback forms at the end and right after the conference
  - Experience assessment
- Post-conference support
  - Preparation of the Conference follow-up communication
  - Propositions regarding the communication, organisation and implementation of the next Conferences

# Article 3: Data Processing

The processing of personal data related to the Conferences co-organised by the parties will be managed in compliance with the Data Processing Agreement concluded by the parties on the 24 May 2018, pursuant to the Article 28 (3) of regulation (EU) 2016/679 of the European Parliament and the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC.

### **Article 4: Fees and Payment**

Service provider shall issue an invoice approved by Customer after the co-organised conference for the related consulting and support services provided. Payment shall be made by bank transfer by the Customer till the expiry date (14 days after issuance) of the invoices to the Service Provider's bank account at

The contract value should not exceed 30 000 EUR. The first tranche is foreseen after the event and the second balance payment date is conditional to the collection of conference fees and sponsorship payments from all sponsors.

### Article 5: Terms of Agreement:

This Agreement enters into force after its signature by both parties and upon its publication on the website of the customer.

### **Article 6: Settlement of Disputes**

All disputes between the parties of all kinds that may arise in relation to this Agreement shall be settled in a friendly way. In case of failure to settle this way, Bratislava Arbitration Court will be considered as court of jurisdiction.

#### Article 7:

This Agreement has been prepared in English language in 2 (two) identical copies on 03 December 2019 and enters into force after its signature by both parties.

BACEE KET

IBE NBS, n.o.

Company details of the Service Provider

Legal name: B.A.C.E.E. Kft

Company details of the Customer Institute of Banking Education, NBS, n. o.

Registered address: 1013 Budapest, Feszty Arpad u. 2 Drieňová 1081/31

Postal address: 1013 Budapest, Feszty Arpad u. 2

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